

# East Central Illinois Mobile Law Enforcement Training Team

## MTU #13

### Course Announcement



#### Internal Affairs Investigations and Officer Discipline

March 17-19th, 2025

0830-1630 Hrs

Denny Stewart Training Center

3121 Dewitt Avenue

Mattoon, Il.

Submit enrollment to:

Registration form at

[www.mtu13.com](http://www.mtu13.com),

This is a comprehensive course designed for investigators to enhance their skills in managing internal affairs investigations. The course covers the following key areas:

- **Complaint Intake Process:** Learn the best practices for receiving and documenting complaints to ensure all necessary information is captured from the outset.
- **Evidence Gathering and Preliminary Investigation:** Master the techniques for collecting and preserving evidence to build a strong foundation for your investigations.
- **Bifurcated Investigations:** Understand the importance of separating administrative and criminal investigations to ensure fairness and compliance with legal standards.
- **Interviews of Accused Employees:** Develop effective strategies for interviewing employees under investigation, focusing on legal rights and procedural fairness.
- **Completed Investigative Formatting:** Gain insights into how to structure and format your investigative reports for clarity and completeness.

Additionally, this course will cover:

- **Legal Aspects of the Internal Affairs Process:** Stay updated on the latest laws and regulations governing internal affairs investigations.
- **Rights of Employees:** Ensure that the rights of employees are respected throughout the investigative process, preventing potential legal challenges.
- **Impact on Communities:** Explore how a robust internal affairs investigative process can build trust and confidence in the communities you serve.

**Observed Mandates Include:**

Civil Rights

Legal Updates

Procedural Justice

**Join us to elevate your investigative skills and ensure the integrity and effectiveness of your internal affairs investigations.**