**East Central Illinois Mobile Law Enforcement Training Team – MTU 13**

Advisory Board Meeting Minutes

Thursday, March 21, 2024

Denny Stewart Law Enforcement Training Center

3121 Dewitt Avenue **I** Mattoon, IL 61938

1000 hrs

In attendance:

Chief Sam Gaines Mattoon Police Department

Sheriff Kent Martin Coles County Sheriff’s Office

Chief Heath Thornton Charleston Police Department

Lieutenant Michael Lusk Eastern Illinois University Police Department

Chief Ethan Brewer Oakland Police Department

Chief Deputy Tyler Heleine Coles County Sheriff’s Department

Officer Doug Cochran Kansas Police Department

Sheriff Bill Brown Clark County Sheriff’s Office

Sheriff Steve Maroon Cumberland County Sheriff’s Office

Sheriff Jeff Wood Edgar County Sheriff’s Office

Sheriff Brian McReynolds Shelby County Sheriff’s Office

Sheriff Paul Kuhns Effingham County Sheriff’s Office

Chief Deputy Travis Buhnerkempe Effingham County Sheriff’s Office

Chief Jeff Branson Lake Land College Police Department

Director Brad Oyer MTU 13

Assistant Director Kelsey Jacobson MTU 13

1. Call to Order

Chief Sam Gaines called the meeting to order at 1003 hrs. A quorum was present.

1. Formal Welcome

Brad formally welcomed new Assistant Director, Kelsey Jacobson, to MTU 13.

1. Minutes from December 28, 2024

Advisory Board reviewed previous meeting minutes.

MOTION to approve the previous meeting minutes was made by Sheriff Paul Kuhns, seconded by Chief Ethan Brewer. Motion passed.

1. Financial Report/Grant Update

Kelsey reported current account balances and grant reimbursements received from CIT, IDOT, and ASSIST.

1. Training Report

Advisory Board reviewed list of Q3 training. No changes or requests were made.

Brad provided an overview of the ILETSB quarterly meeting held in Springfield.

1. MTU 13 FY25 Grant Request Review

Brad explained FY 2025 budget projections and explained the benefits of utilizing supplemental grants. IDOT and CIT grant requests are due to ILETSB by May 15, 2024. Brad shared a list of classes submitted for reimbursement.

1. Adjournment at 1031 hrs

MOTION to adjourn the meeting was made by Sheriff Kent Martin, seconded by Chief Sam Gaines. Motion passed.

The next Advisory Board Meeting will be held at 1000 hrs on June 20, 2024 at the Denny Stewart Law Enforcement Training Center, Mattoon.

Respectfully submitted by

Kelsey Jacobson